Jennifer Student

3000 St. Lucie Avenue Boca Raton, Fl 33431 (561) 999-9999 jenniferstu@yahoo.com

OBJECTIVE

Entry level marketing position

SUMMARY

- Excellent communication, analytical, and presentation skills.
- Innovative, quick learner with a proven ability to adapt to challenge.
- Skilled in using MS Word, Excel, Publisher, and PowerPoint.

EDUCATION

Palm Beach State College, Boca Raton, Associate in Arts degree 08/2008 - present

GPA 3.4, Member of PTK Honor Society, Related Coursework: Principles of Marketing, Advertising, Public

Speaking, and Human Relations

EXPERIENCE

Escondi Marketing and Advertising, Boca Raton, Fl Marketing Intern 09/2009 - 05/2010

- Coordinated work with sales representatives to create marketing plans.
- Assisted in creating PowerPoint presentations, marketing reports, flyers, and newsletters using MS Publisher.
- Planned and conducted focus groups for advertising campaigns.

Nordstrom, Boca Raton, Fl

05/2008 - 05/2010

Sales Associate

- Top sales person in department receiving highest sales reward for 2010.
- Assisted manager in handling monthly inventory, creating visual displays, and price mark downs.
- Offered customers a positive shopping experience ensuring prompt, friendly, and knowledgeable customer service.

ADDITIONAL INFORMATION

Volunteer fundraiser for the American Cancer Society 2009 Aids Awareness Community Outreach Volunteer 2008